 **Date: 14.11.2016**

**C I R C U L A R**

**In view of old currency problem, all the students are hereby informed that they are allowed to pay their fee & other dues by way of cheques up to 30th December,2016 only along with self declaration form duly filled in & signed (Declaration form is available at fee collection counter). The Receipts for cheques will be issued only after encashment. The collection charges of Rs.115/- will be charged for other than local (Tekkali) Banks, or otherwise, students can pay the fee dues as usual by way of valid currency or Demand Drafts.**

**Sd/- DIRECTOR**

**To: all HODs – for circulation**

**cc: Principal/Dean-FS/Dean-Admin.**

**cc: Accounts/Cash/Hostels/**